


PURCHASE TO PAY & E-INVOICING SOFTWARE



**A single solution for all your
inbound and outbound
invoices**





If every employee can focus on what they're good at and peripheral matters are automated away, then both the person and the organisation will excel.

This is what we believe. Our software is developed to make your work easier.

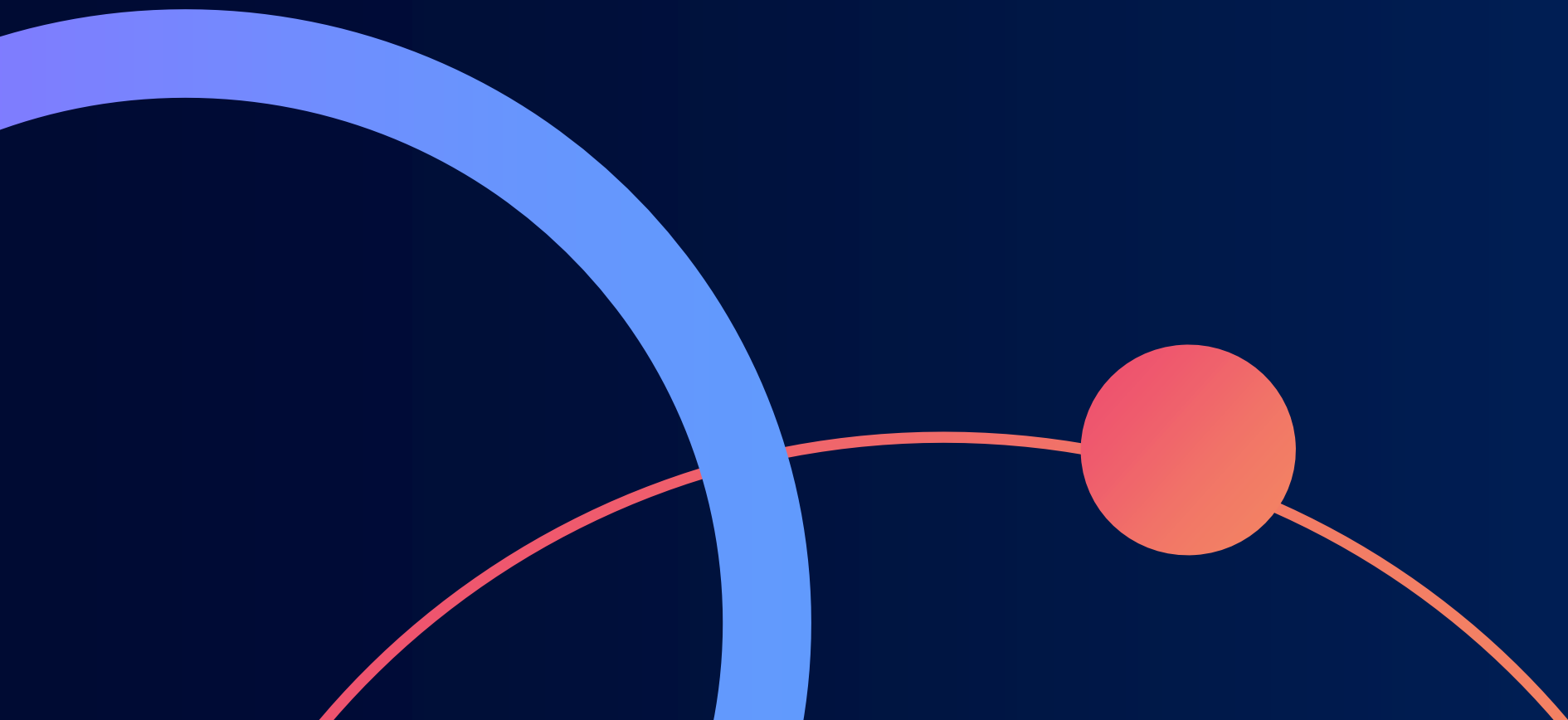


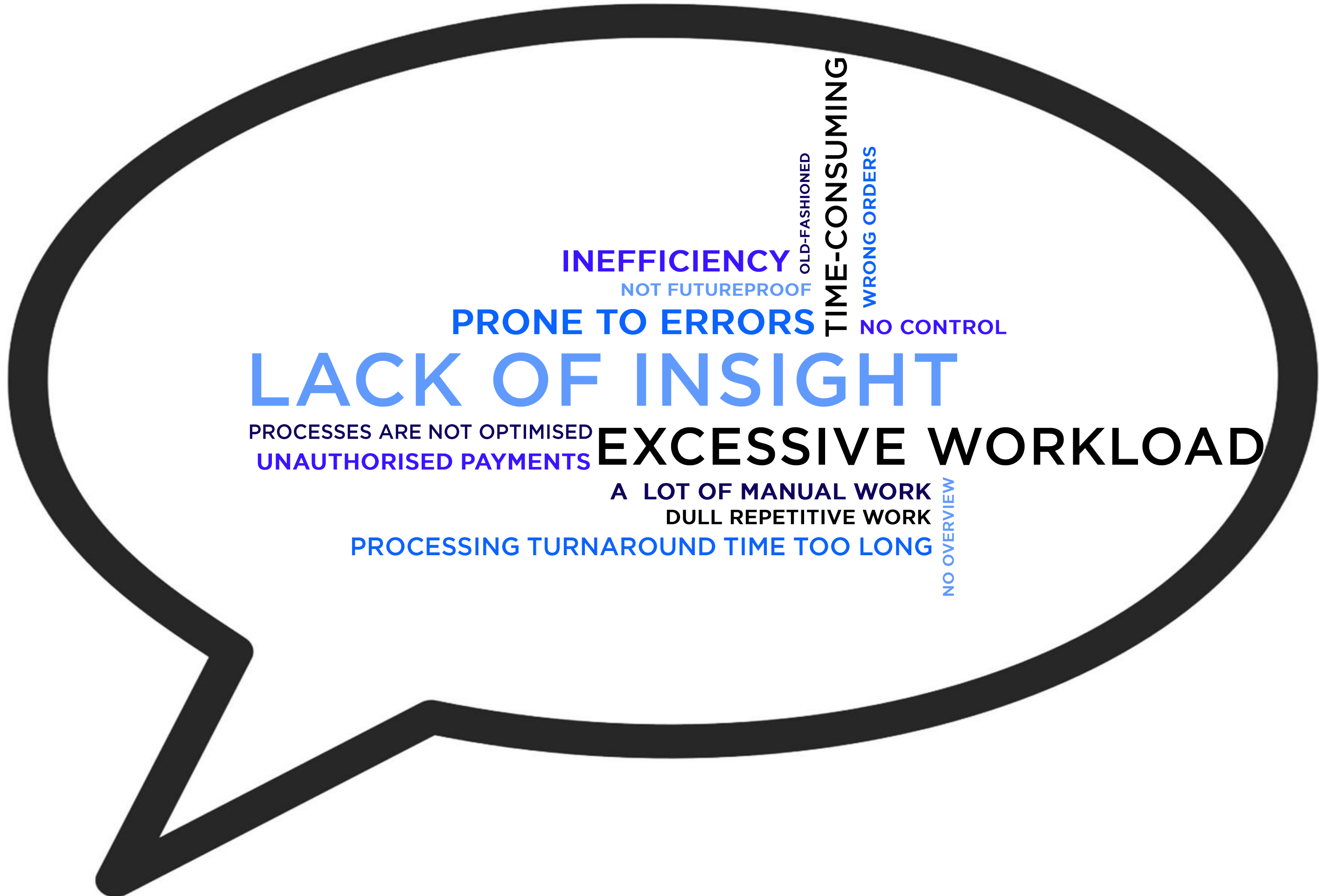


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THE CHALLENGES





INEFFICIENCY

NOT FUTUREPROOF

PRONE TO ERRORS

LACK OF INSIGHT

PROCESSES ARE NOT OPTIMISED

UNAUTHORISED PAYMENTS

EXCESSIVE WORKLOAD

A LOT OF MANUAL WORK

DULL REPETITIVE WORK

PROCESSING TURNAROUND TIME TOO LONG

OLD-FASHIONED

TIME-CONSUMING

WRONG ORDERS

NO CONTROL

NO OVERVIEW



Cost benefits can be achieved by using smart and intuitive software

Doing more work with fewer people and real-time insight into your organisation's position. It's something that affects everyone. Easy Systems' software helps organisations to make their processes more efficient, understandable and surveyable.

Confidence in the future thanks to an optimised administrative process

For most organisations the financial administrative processes are not their core business, so they do not want to spend too much time on them.

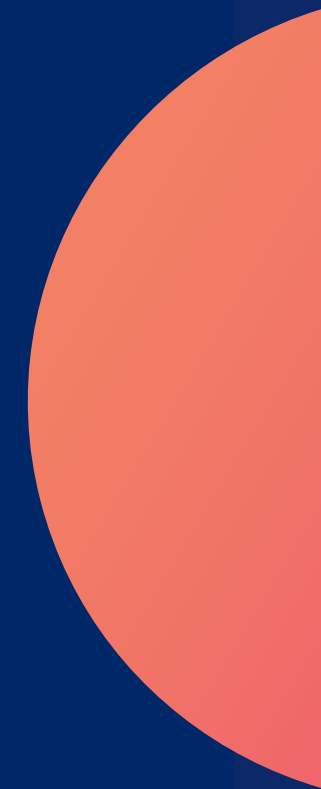
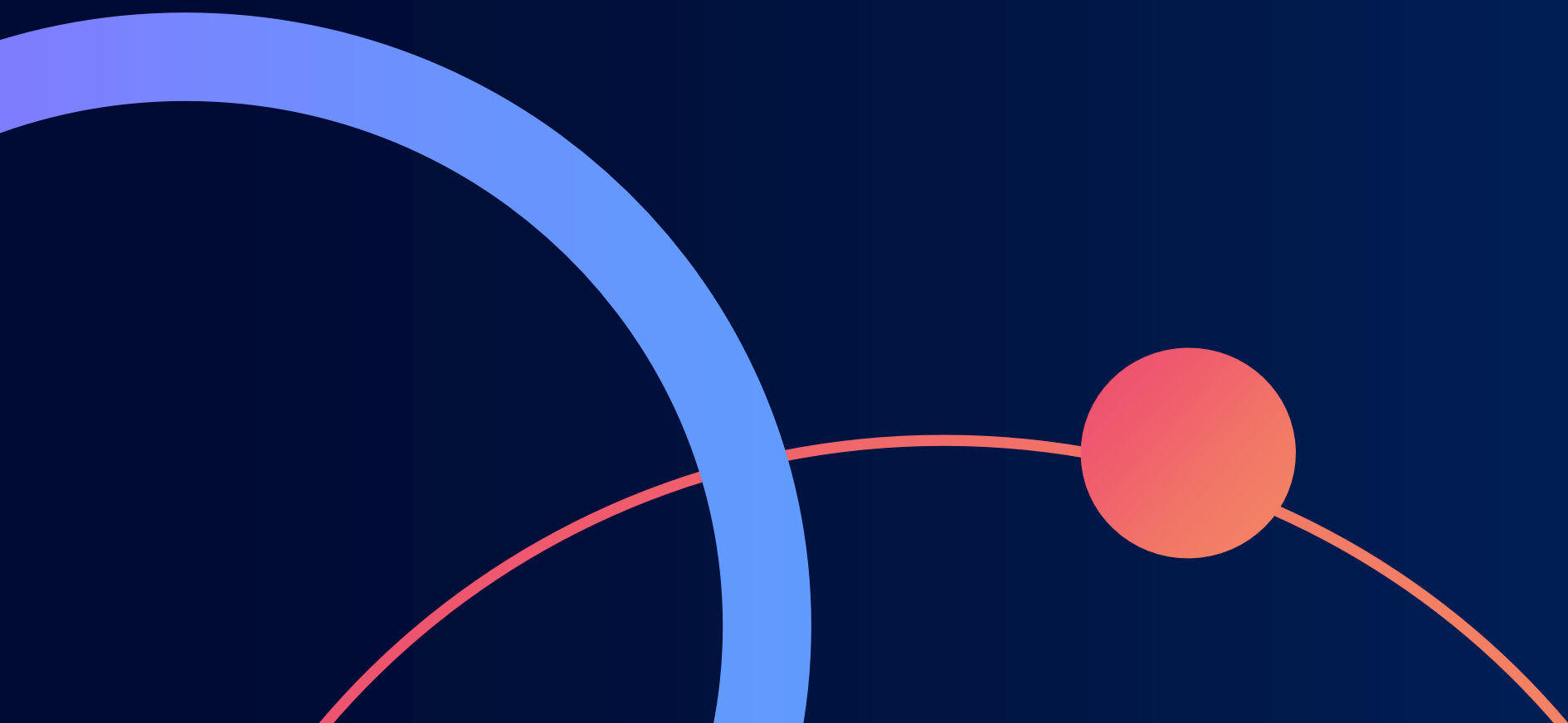
Our aim is to develop software that automates and optimises the financial administrative processes within organisations, improves productivity, reduces errors and costs, enforces compliance and provides real-time insight for making smart decisions.



“The software from Easy Systems meant that, in addition to giving us a companywide innovative image, we also reduce the turnaround time for invoices from an average of 1.5 weeks to 1 to 3 days.”

Koen van Loon
Finance Manager - Lentink

PURCHASE TO PAY SOFTWARE





PURCHASE TO PAY AUTOMATION

A single software platform to both automate and optimise your purchase to pay process.

From procurement management, contract management and invoice processing through to expense management.



AUTOMATE YOUR PURCHASE TO PAY PROCESS

It seems so simple: an employee places an order, the goods and/or services are delivered and the invoice is then paid. However, this process turns out to be much more complex in practice.

Invoices get lost, contracts are renewed automatically, purchases are made without prior permission, invoices are paid late, no purchase discount can be obtained because items are purchased from different suppliers, you have no insight into the outstanding liabilities, and the list goes on.

Easy Systems' software is linked to your ERP / financial system and enables you to monitor and check all purchases, and therefore the expenditure. The automation of the invoice processing allows automatic matching (purchase orders with associated invoices) so that the whole process runs quickly and efficiently.



THE 5 PHASE MODEL

PHASE 1: PAPER PROCESS

The entire P2P process is still carried out manually. This takes a lot of time and is very prone to errors.

PHASE 2: DIGITAL INVOICE PROCESSING

The first step is often digitising the invoice processing. This is a process that is usually well-documented and relatively easy to translate to an invoice processing solution.

PHASE 3: AUTOMATED PROCESS

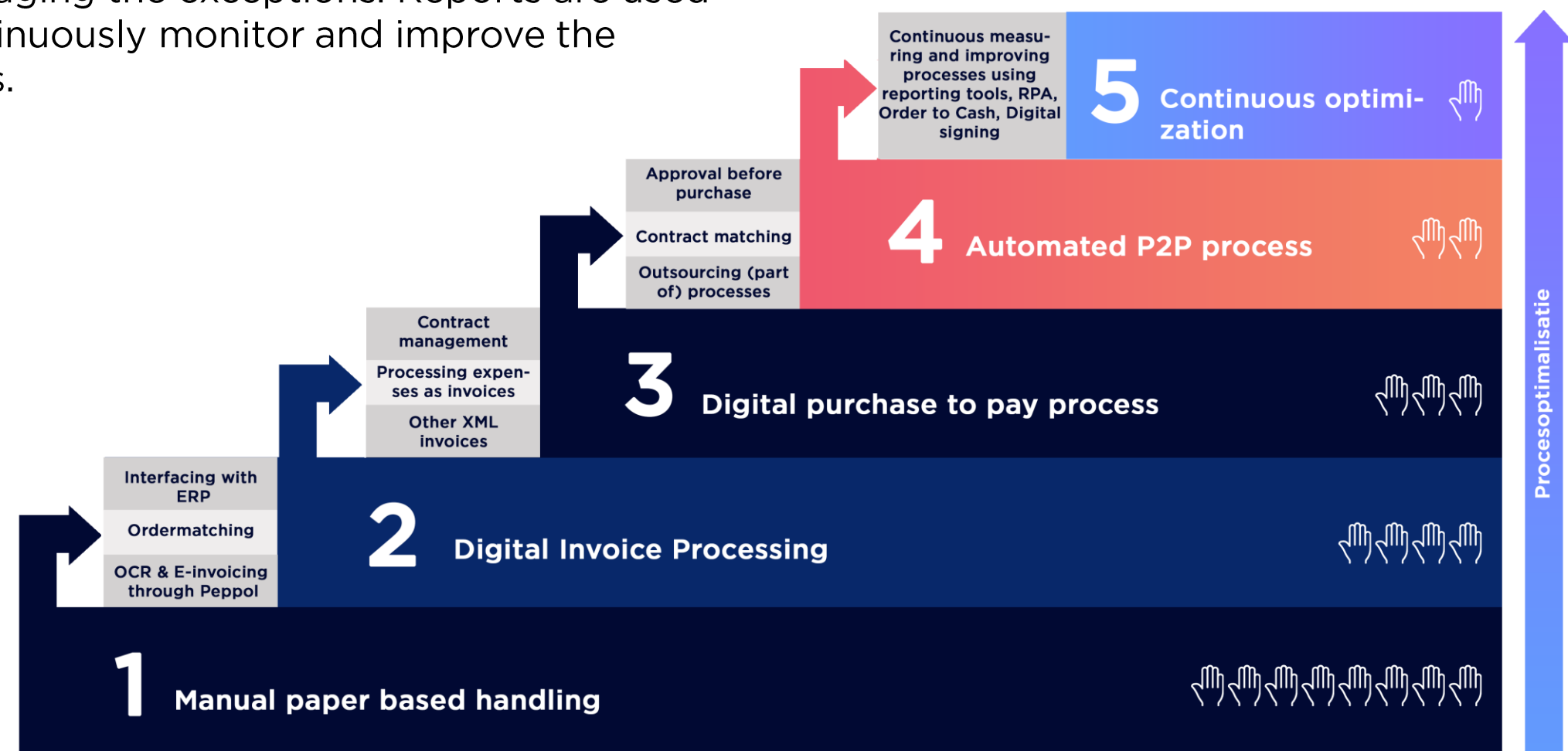
This phase sees further automation of the workflow: contract matching, order matching and designing a predefined workflow.

PHASE 4: PAPERLESS PROCESS

In two new elements can be defined in phase 4: e-procurement and the fully automatic processing of electronic invoices, i.e. e-invoicing.

PHASE 5 CONTINUOUS OPTIMIZATION

The touchless process is the highest level achievable in automating the P2P process. The focus is thereby entirely on guiding the process or managing the exceptions. Reports are used to continuously monitor and improve the process.



THE DIGITAL TOOLKIT

for financial insight, overview and control

- ✓ **A Single software solution**
The software from Easy Systems offers you a single solution to automate your entire purchase to pay process.
- ✓ **Procurement management**
Centralisation, authorisation of the purchases in advance and always having insight into the current liabilities.
- ✓ **Order matching**
Automatic matching of purchase invoices with the associated orders.
- ✓ **Contract Management**
Manage all your current contracts in one central place. Never be late renewing or cancelling them again.



- ✓ **Contract matching**
Automatic matching of inbound invoices with associated contracts.
- ✓ **Invoice processing**
Automatic processing or purchase invoices
- ✓ **Automatic workflow**
Digital checking, approval and payment of the invoices in accordance with a predetermined authorization schedule.
- ✓ **Expenses claim management**
Reduce your finance department's workload by digitizing the staff expenses claims and increase your employee satisfaction with fast settlement.

“By digitising the entire purchase to pay process we have moved authorisation forward in the process. We thereby minimise the risk of wrong order and unauthorised expenditure.”

Patricia van Gils
Financial Controller - SecureLink

EASY INVOICE

Process invoices smoothly

- ✓ **Reduced processing costs** per invoice.
- ✓ **Improve efficiency:** more work in less time.
- ✓ **A digital archive.** So no filling cabinets and loose papers any more.
- ✓ **Real-time insight** into the invoice status.



[More information](#)

- ✓ More **overview and control**.
- ✓ **Minimising errors**.
- ✓ **Automatic order matching** of the goods invoices.
- ✓ Can be **integrated with all** financial and ordering systems.
- ✓ Also available as a **mobile app**.

EASY INVOICE

Automated invoice processing

The name speaks for itself. Automated invoice processing automates the process from the arrival of an invoice through to the payment. This includes possible matching and circulating, checking and approving.

Combined with our e-invoicing or OCR solution you can automate the entire process.





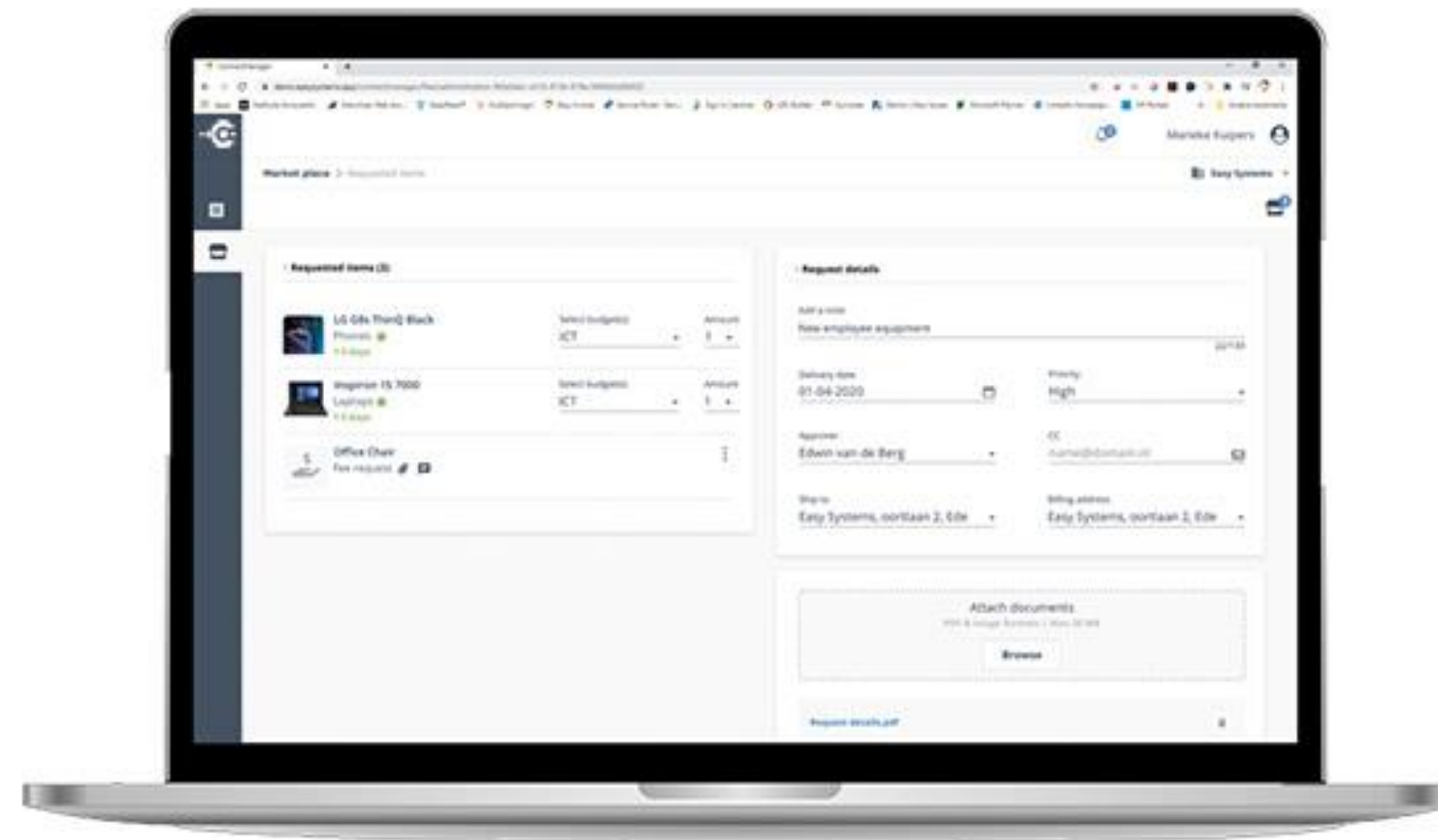
“Right from the first meeting we found that they were listening carefully to our requirements. There were short lines of communication with the consultant, and there was a real hands-on attitude.”

Ewoud Rozendaal
*Head Financial Administration –
Kwik-Fit*

PURCHASE MANAGEMENT

Control over and insight into your expenditure

- ✓ **No more unexpected costs**
- ✓ **Real-time insight** into current liabilities.
- ✓ **Authorisation** before an order placed instead of when the invoice is received.
- ✓ **Procurement benefits** by obtaining purchasing discounts.



- ✓ **Automatic order matching** of the goods invoices.
- ✓ **Easy** to integrate with other software systems.
- ✓ **Integration** with all Easy modules.

[More information](#)

EASY PURCHASE

more insight into your procurement management

With Easy Purchase an employee can submit procurement requests quickly and easily.

Approval is granted by the right person before the purchase of goods instead of afterwards on the basis of an invoice. This means that both the manager and the finance department always have up-to-date insight into all the liabilities, avoiding budget and/or expenditure surprises.



“What I really like is the way in which they proactive think along with us. That they offer to sit alongside us in order to see whether we are getting everything out of the solution, and thereby offer advice without obligation.”

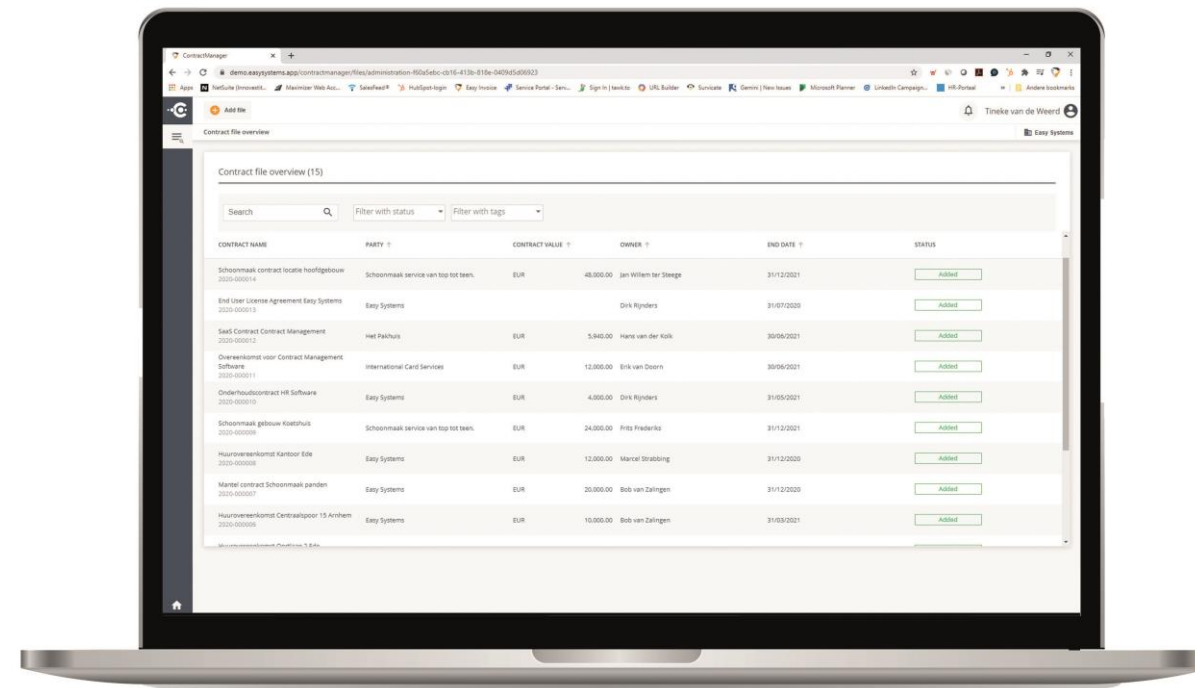
Miek de Ruijter
*Director Finance and Control-
Nationale Opera & Ballet*



CONTRACT MANAGEMENT

Clear insight into your contracts

- ✓ No undesired renewals, thanks to **smart notifications** at the end of contracts.
- ✓ **Integrate** with other applications to extract relevant data.
- ✓ Complete **insight and control over** all your contracts.
- ✓ All actions are logged in an **audit trail** as proof of compliance and operational integrity.



The screenshot displays a web application interface for contract management. At the top, there's a search bar and filters for status and tags. Below is a table titled 'Contract file overview (15)'. The table has columns for CONTRACT NAME, PARTY, CONTRACT VALUE, OWNER, END DATE, and STATUS. Each row represents a contract with specific details and an 'ADD' button.

CONTRACT NAME	PARTY	CONTRACT VALUE	OWNER	END DATE	STATUS
Schoonmaak contract locatie hoofdgebouw	Schoonmaak service van top tot teen	EUR 48.000,00	Jan Willem ter Stige	31/12/2021	ADD
End User License Agreement Easy Systems	Easy Systems	EUR 1.000,00	Dirk Ryziers	31/07/2028	ADD
Swift Contract Contract Management	het Paktus	EUR 5.840,00	Hans van der Kolk	30/06/2021	ADD
Overeenkomst voor Contract Management Software	International Card Services	EUR 12.000,00	Dirk van Doorn	30/06/2021	ADD
Onderhoudscontract HR Software	Easy Systems	EUR 4.000,00	Dirk Ryziers	31/05/2021	ADD
Schoonmaak gebouw hoofdgebouw	Schoonmaak service van top tot teen	EUR 24.000,00	Frédéricka	31/12/2021	ADD
Huurovereenkomst Kantoor Ede	Easy Systems	EUR 12.000,00	Marcel Stralberg	31/12/2028	ADD
Markt contract Schoonmaak panden	Easy Systems	EUR 20.000,00	Bob van Zalingen	31/12/2023	ADD
Huurovereenkomst Centraalpost 13 Arnhem	Easy Systems	EUR 10.000,00	Bob van Zalingen	31/03/2021	ADD

- ✓ Store your contracts & supporting documents in an accessible **central contract repository**.
- ✓ **Authorization**: you can set the rights and access for a contract yourself.
- ✓ Add supporting documents such as NDA's, SLA's, quotes or e-mail correspondence **with the contract**.

[More Information](#)

EASY CONTRACT

Clear insight into and control over your contracts

A solution with which you manage your contracts centrally and you get a notification in good time if your contract needs to be cancelled or is due for renewal.

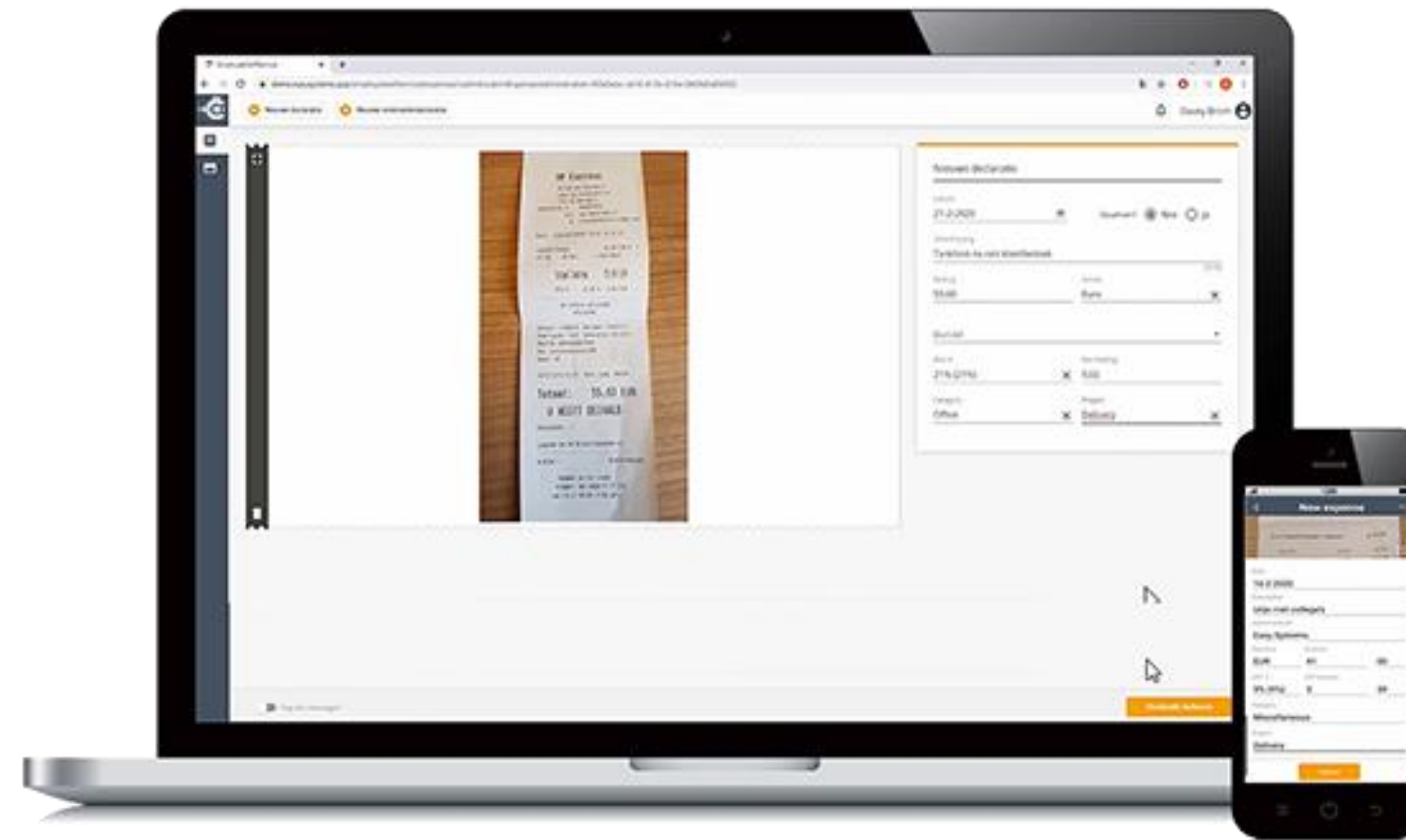
Easy Contract also offers the option of contract matching. Inbound invoices can be automatically matched against a contract's payment schedule.



EXPENSE MANAGEMENT

Direct control of expenses

- ✓ **User-friendly** submitting of expenses claim;
- ✓ Higher **employee satisfaction** thanks to faster settlement;
- ✓ **More efficient process** with shorter turnaround times;



- ✓ **Insight** into the entire process;
- ✓ **Easy** to find expenses claims using the archive function;
- ✓ Expenses claims are processed as an invoice of your **workflow-application** (e.g. [Easy Invoice](#)).

More information

EASY EXPENSE

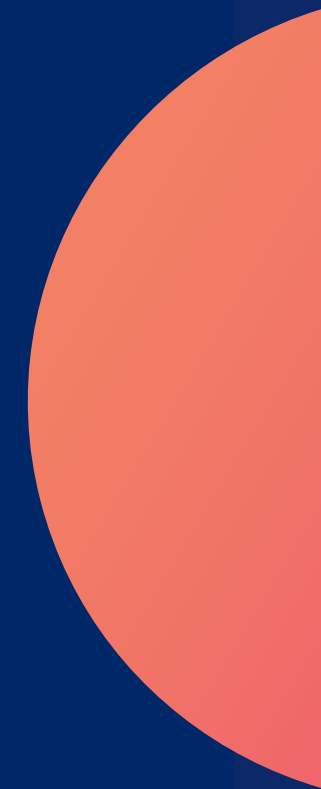
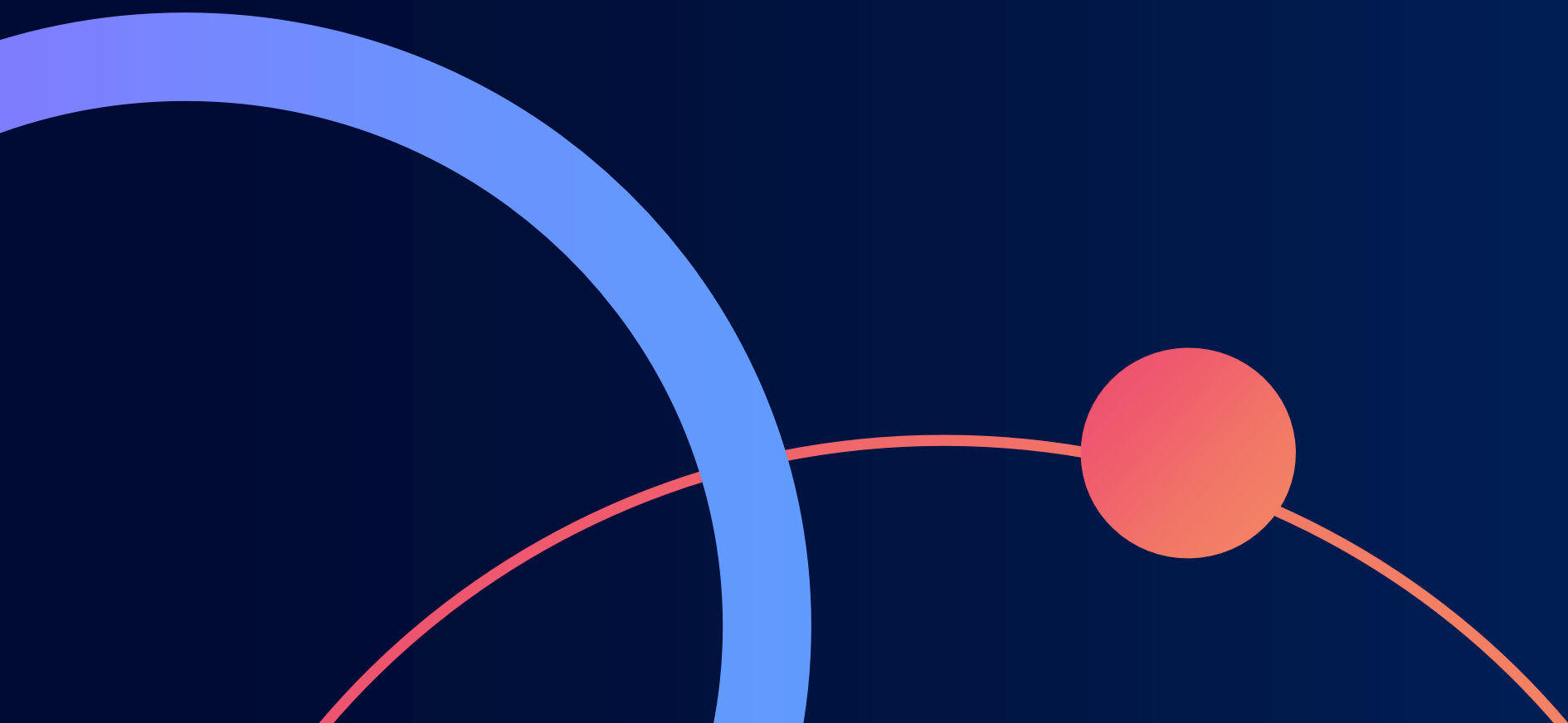
Direct control of expenses

It might seem a bit of an oddity within the purchase to pay process. But maybe not that odd...

With Easy Expense an employee can easily enter an expenses claim via a web browser or their phone and attach the digital receipt. Take a photo of the receipt and attach it to your expenses claim. This expenses claim is then sent digitally to Easy Invoice or your own workflow application, where it is treated as an invoice and checking and authorisation takes place.



BILLING SERVICE PROVIDER





E-INVOICING & EASY BILLING SERVICE

Just imagine: Sending and receiving e-invoices regardless of what ERP / Financial system you use and regardless of the file format.

And direct access to the European e-invoicing network (PEPPOL). Secure, reliable and 100% certainty that your messages will not be intercepted or modified en route.



PEPPOL ACCESS POINT

Certified Provider

Are you familiar with the name PEPPOL? This is the network that enables you to exchange electronic documents (e.g. e-invoices) securely, quickly and simply with companies and public bodies in Europe.

A PEPPOL Access Point is your provider in order to be able to communicate using the PEPPOL network. Organisations that wish to send or receive invoices via this e-invoicing network need access to the network. A PEPPOL Access Point provides you with this access.

With Easy Exchange we offer an Access Point to PEPPOL that has been certified by NPa (Dutch Peppol Authority). When your software package is 'connected' to this, you can easily send and receive e-invoices.



BILLING SERVICE PROVIDER

For all your invoicing

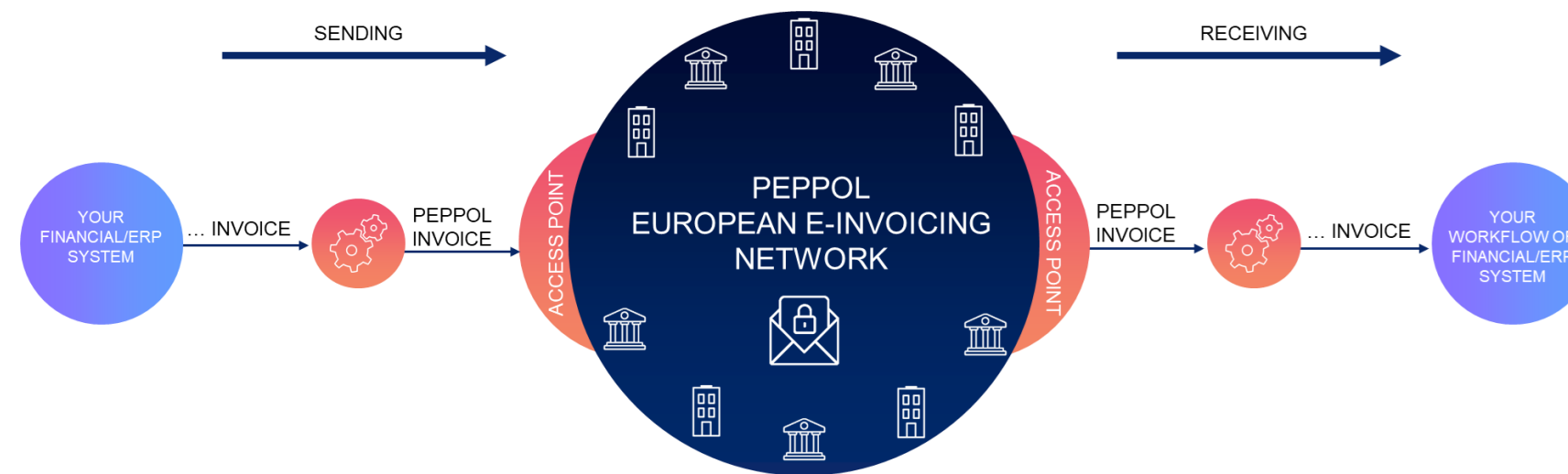
Easy Exchange is a 'Billing Service Provider'. This means that we provide services and solutions for handling your invoices. This can involve both sending and receiving postal, PDF or electronic invoices.

One important element of this is the option of converting the invoice format from or to an electronic format.

EASY EXCHANGE

E-facturen verzenden en ontvangen

- ✓ **Confidentiality;** Traffic on the PEPPOL network is encrypted.
- ✓ **File format;** The software 'translates' all invoices to the required format.
- ✓ **Compliance** thanks to an automatically recorded audit trail.



- ✓ **ERP agnostic;** No major modifications required to your existing software systems.
- ✓ **Authenticity;** Validation prior to registration prevents phantom invoices.

EASY EXCHANGE

E-invoicing via PEPPOL

Easy Exchange offers a certified PEPPOL Access Point which gives you access to the secure European e-invoicing network.

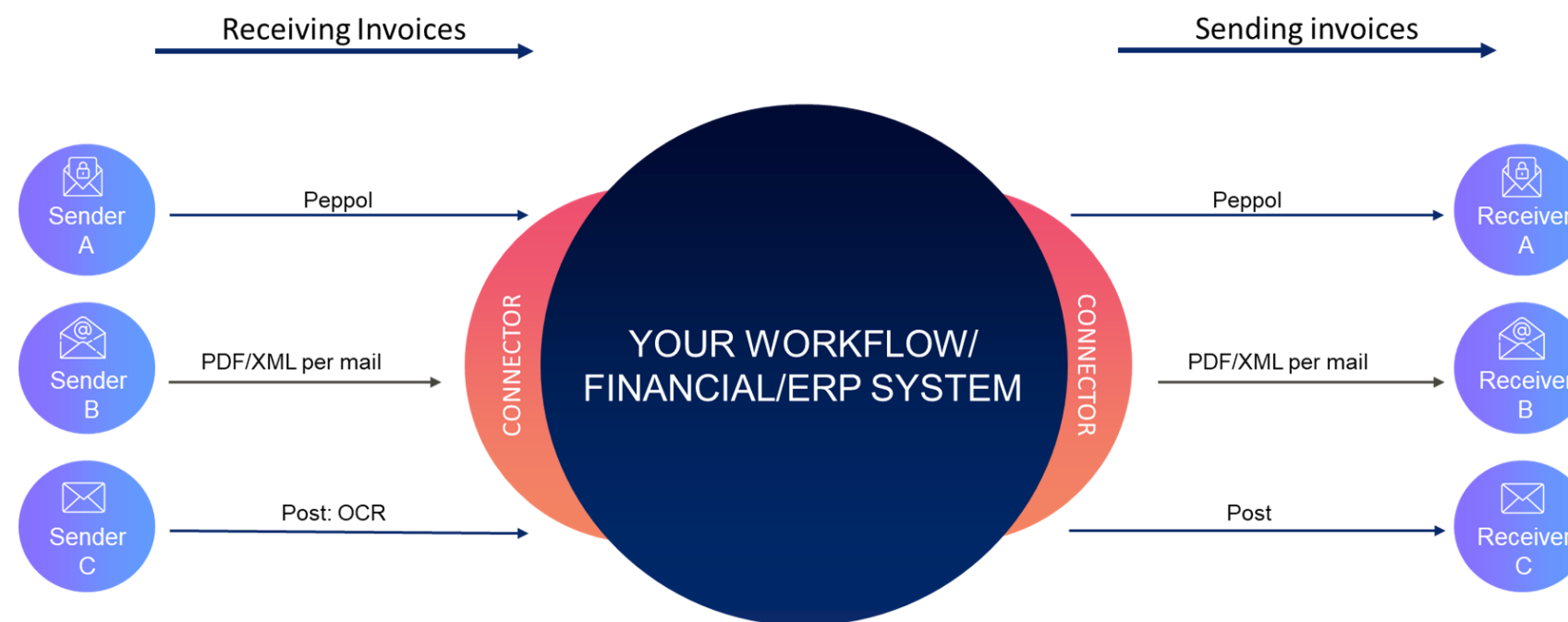
Our software allows you to send electronic invoices to your customers and receive them from your suppliers securely and worry-free, regardless of the file format. Easy Exchange automatically 'translates' the invoices to the required format.



EASY BILLING SERVICE

Taking over your entire inbound and outbound invoicing

- ✓ **Complete takeover** of your invoice processes.
- ✓ **Choice** of the total inbound and/or outbound flow or only a part of it.
- ✓ **Focus** on your core activities.
- ✓ **Time-saving.**



- ✓ No need to **purchase and use** software anymore.
- ✓ Internal scanning & recognition process is **a thing of the past.**
- ✓ **No paper** processing anymore.
- ✓ **Structural cost reduction** thanks to continuous optimization of your invoice process.

EASY BILLING SERVICE

The name says it all...

Imagine that you could send all your invoices in the same format and that you could receive all inbound invoices in a single format, regardless of how they were sent to you...

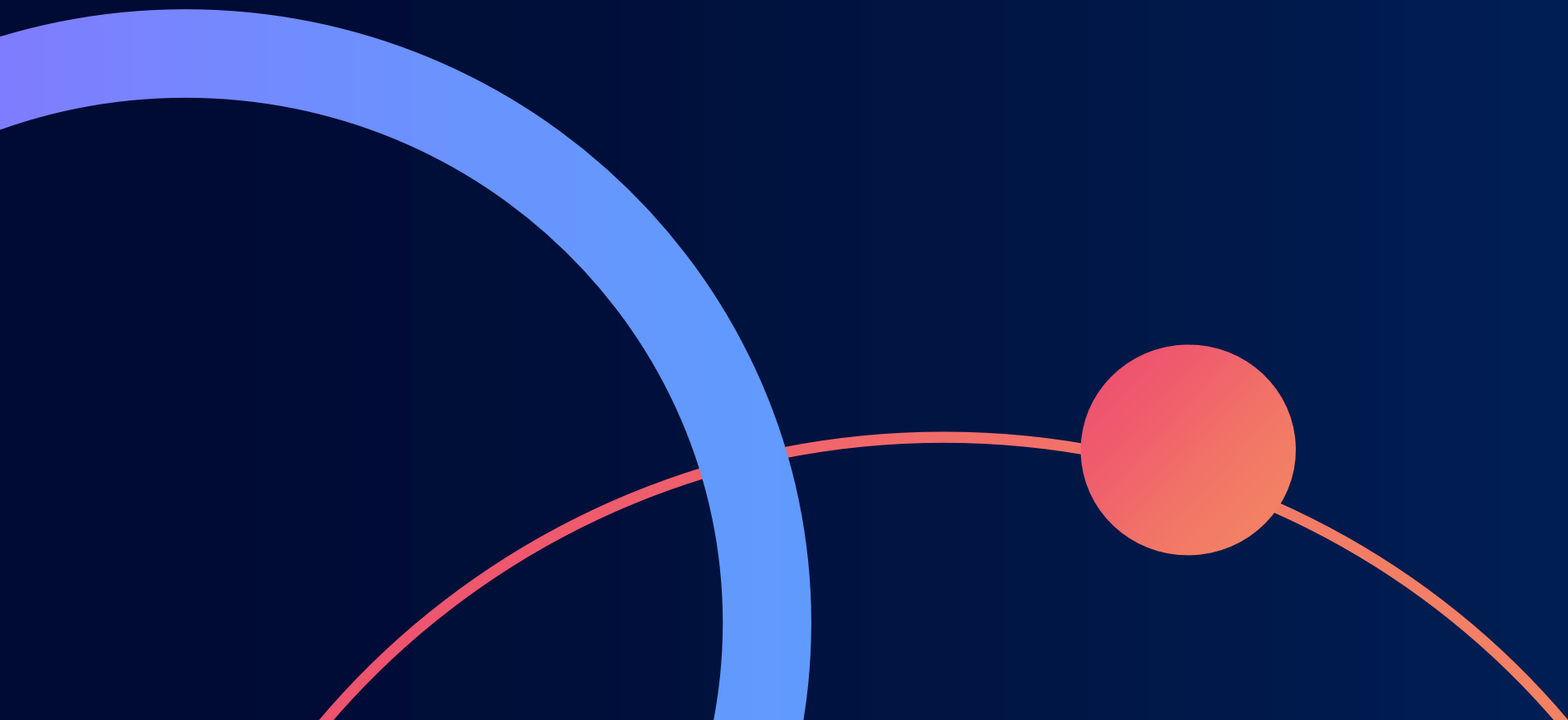
You can with the Easy Billing Service. We thereby take over the processing of your complete inbound and/or outbound invoices for you.

You send all your invoices in 1 format, and we make sure that it reaches your client in the right format. You receive all your inbound invoices in an electronic format directly in your workflow or financial system for further processing. This means you no longer need any OCR technology, which ensures optimum efficiency in processing your invoices.

Regardless of the means of sending (post, e-mail, invoice portal, e-invoicing network, etc.) and regardless of the format (paper, PDF, XML, UBL, EDI, etc.) we take it over from you completely.



ALL FUNCTIONALITIES



ALL THE FUNCTIONALITIES of our P2P software

Invoice Processing

- Cloud & On-premise
- Scan & capture
- XML import
- PEPPOL-compatible
- Coding and entering
- Entry suggestions
- 3-way matching
- Workflow
- Approval (also via App)
- Checking
- Automatic notification e-mails
- Add comments
- Send for information
- Retain invoice
- Pre-registration / remove payment block in financial system / ERP
- Audit trail
- Structure on the basis of roles and rights
- Multi-currency
- Multi-language
- Authorisation schedule
- Intelligent workflow
- Reports
- Digital archive
- ERP agnostic
- Multi-ERP
- Filtering and search options
- Single Sign-On

Purchase Management

- Cloud & On-premise
- Procurement requests
- Free choice orders
- Workflow
- Approval
- Checking
- Automatic notification e-mails
- 3-way matching
- Receipt logging
- Audit trail
- Multi-currency
- Multi-language
- Digital archive
- Integration with Easy Invoice
- Reports

Contract Management

- Cloud & On-premise
- Record contractual obligations
- Central contract repository
- Smart notification management
- Flag up contract date etc.
- Add and classify supporting documents to contracts
- Search on values
- Possibility to add notes
- Ad tags to improve the 'findability' of contracts
- Link contracts to one another
- Share contract with colleagues
- Match invoices with contracts
- Record payment schedule (period or budget)
- Administer roles and permissions
- Audit trail
- Integration with other applications possible
- Digital archive

Expense Management

- Desktop and Mobile App
- iOS and Android
- Submit expenses claims
- Mileage reimbursement
- Bundles
- Credit card matching
- Daily allowances
- Multiple currencies
- Real-time currency conversion
- Integration with Easy Invoice
- Process expenses claim as invoice
- Recognition of receipt using Google OCR
- Calculation of mileage using Google Maps

ALL THE FUNCTIONALITIES of our BSP software

Easy Exchange

Provider (Access Point)

- Certified Access Point
- Simpler invoicing FULL
- Identification and validation of organisations
- Check on correctness of the identifiers
- Registration in PEPPOL address book (the SMP & SML)
- Access to PEPPOL network
- Supports PEPPOL BIS
- Supports SI-UBL1.2/2.0
- Document validation
- Confirmation of receipt
- Option to recognise/check PEPPOL participants
- PDF rendering in the absence of PDF attachment
- Resend function and automatic diversion to e-mail
- Access Point as a service -> interface with ERP / financial system
- API / SDK available
- White label option for software suppliers

Easy Exchange

Connector

Interface between ERP / financial system and Access Point.

Sending

- Interface between ERP / financial system and Access Point
- Access invoice data from ERP / financial system
- Convert invoices to correct PEPPOL format (sending)
- Send invoice data from ERP / financial system
- Confirmation of receipt feedback to ERP

Receiving

- Convert from PEPPOL invoice to required invoice format
- Standard interface with Easy Invoice present for inbound PEPPOL Invoices
- Possible interfaces with your workflow application

Easy Billing Service

- Take over both sending and receiving invoices completely
- Regardless of file format

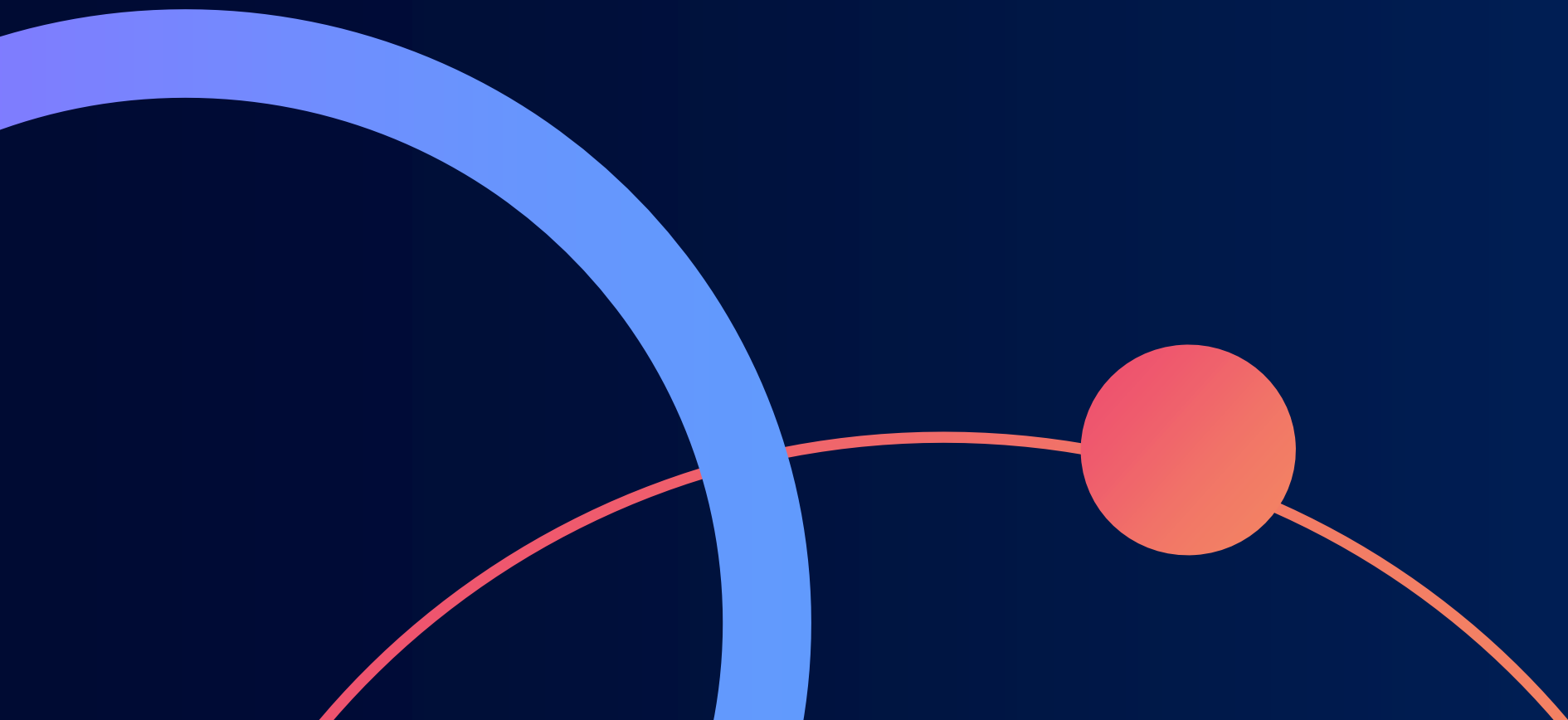
Sending

- Structural cost reduction through:
- Automatic detection of most efficient way of sending
- Step 1: E-invoicing via PEPPOL
- Step 2: Invoicing by e-mail
 - Option for payment link
- Step 3: Invoicing by post

Receiving

- Receive invoices in all file formats
- Automatic conversion to the most efficient way of receiving.
- Conversion to the file format required by your ERP / financial system / workflow application

OUR ERP INTEGRATIONS



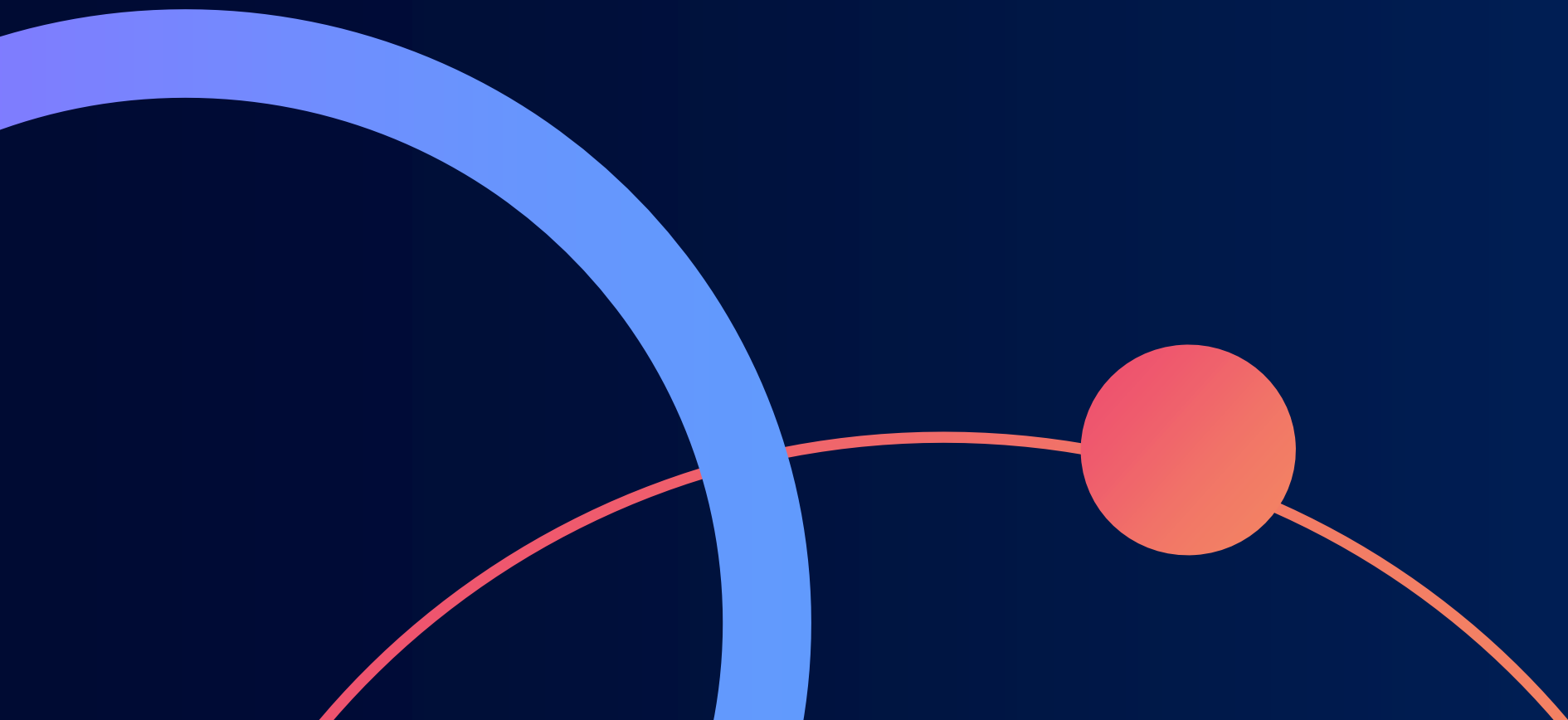
AUTOMATE REGARDLESS OF WHAT ERP- /FINANCIAL SYSTEM YOU USE

We are ERP agnostic. That means that we can interface with all ERP / financial systems, subject to cooperation from your ERP supplier.

A selection of our ERP integraties



ABOUT EASY SYSTEMS



WHY...

We believe that if every employee can focus on what they're good at and peripheral matters are automated, both the person and organisation can excel.

HOW...

We do this by relieving the (administrative) burden on employees so that they only need to focus on what's really important and offers added value for them and the organisation.

WHAT...

That is why we develop smart, independent and high quality software that automates and optimises (financial) administrative processes and supports and enables the employee to focus entirely on his or her core tasks.



ISO 9001, 27001 AND 27017 CERTIFIED

We are ISO 9001, 27001 and 27017 certified. This shows that our business processes and information security are in order and that continuous improvement is embedded in the organisation.



**GROWTH OF >
20% A YEAR**



USERS EASY SOFTWARE



29.375

NUMBER OF PROCESSED INVOICES



6.309.402

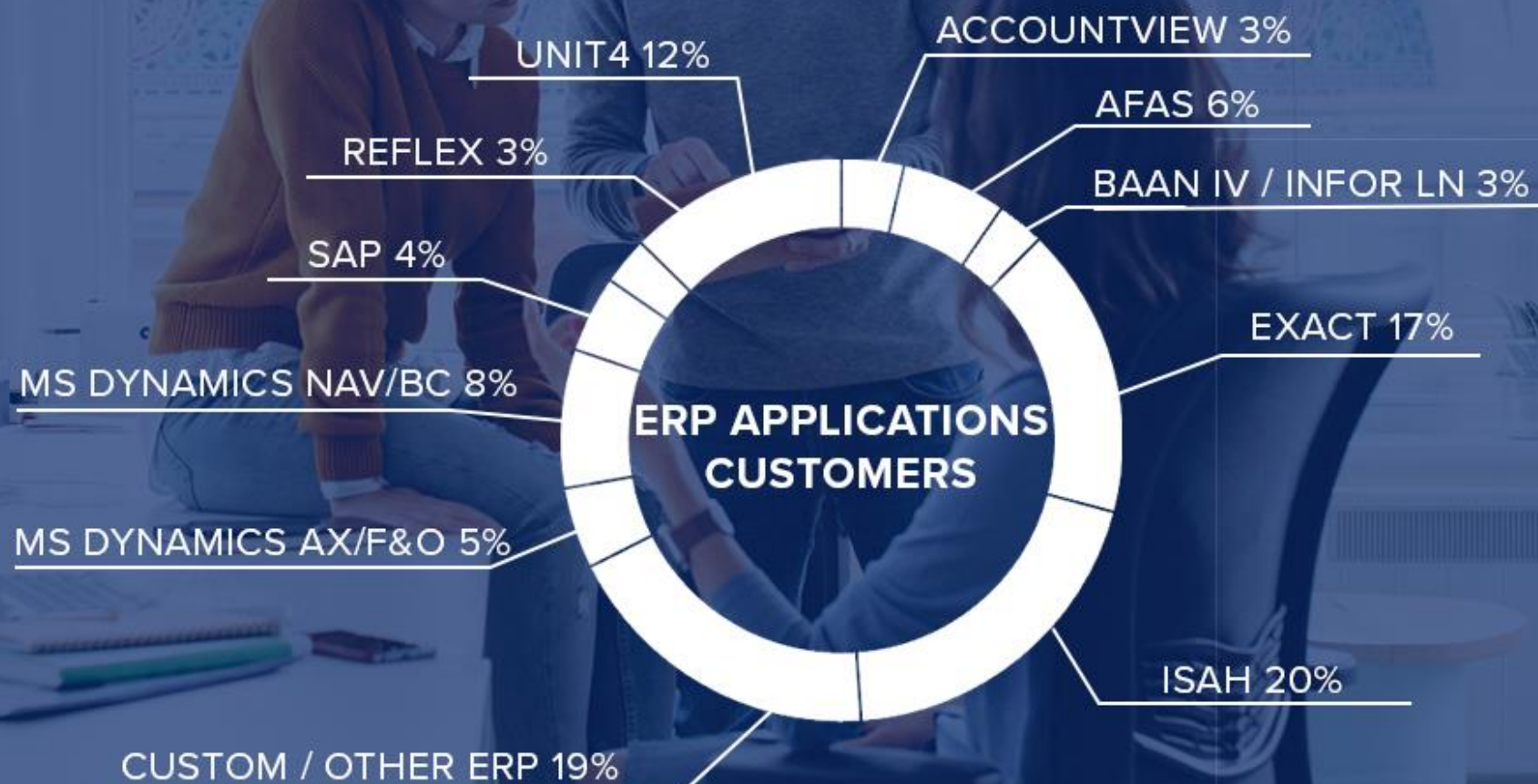
EMPLOYEES EASY SYSTEMS

 42 EMPLOYEES

 36 MALE  6 FEMALE

 AVERAGE OF 35 YEARS OLD

OVER 450 CUSTOMERS



CUSTOMERS WITH
MULTIPLE ERP

19%



EASY SYSTEMS

Easy Systems is part of 4CEE. A group of specialised IT companies that offer smart software Solutions to reduce administrative task.



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